

**APPLICATION FOR GRANT OF REGISTRATION
FOR IMPORTER OF SAND / MINERAL DEALER**

To,

The Secretary (Revenue),
Department of Revenue and Disaster Management,
Puducherry.

Sir,

I/We request you to register me / us as Importer of sand / Mineral Dealer under the Puducherry Import of Sand, Transportation and Storage Rules, 2018.

The prescribed fee of Rs. 1000/- (One Thousand only) paid *vide* Demand Draft/Pay Order No..... dated..... and a security Deposit of Rs.1,00,000/- (One Lakh Only) paid *vide* Demand Draft/Pay Order No..... dated..... for registration to Importer of sand/mineral dealer is enclosed in original.

The required particular are given below:-

1. Name of applicant with complete address, Phone/Mobile/Fax Nos. and email address :
2. Is the applicant a individual/company/ firm or Association? :
3. In case applicant is,
 - (a) An individual, his nationality :
 - (b) A private company, give details of certificate of registration :
 - (c) A public company, give details of company registered under Companies Act, 2013 :
 - (d) A firm or association, Give details of firm registered under Partnership Act, 1839 :
 - (e) GST Registration and Pan Card details (Enclose photo copies) :
 - * (f) IEC (Import Export Code) certificate issued by the Director General of Foreign Trade, Ministry of Commerce, Government of India. :
4. Name of the Country from which sand is imported :
5. Quantity of sand to be imported (in tonnes) :
6. Details of the Port from which sand is imported :
7. Any other information (importer stockyard details) :

I/We do hereby declare that particulars furnished above are correct and am/are ready to furnish other details including security deposit etc. as may be required by you.

Place:

Yours faithfully,

Date :

Name and Designation of the applicant

*** - IEC (Import Export Code) not required for Mineral Dealer.**

**GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF REVENUE AND DISASTER MANAGEMENT**

LIST OF DOCUMENTS NEEDED FOR REGISTRATION OF IMPORTER OF
SAND/MINERAL DEALER:

The Application for grant of registration addressed to Secretary (Revenue), Department of Revenue & Disaster Management, Puducherry should be properly filed along with the necessary enclosures including the Demand Draft or Pay Order of Rs. 1,000/(one Thousand only)- and Rs. 1,00,000/-(One Lakh Only) drawn in favour of the Special Secretary (Revenue), Department of Revenue and Disaster Management, Puducherry. The application should be submitted to the office of the Special Secretary (Revenue)-cum- District Collector, Puducherry during office hours. The application should contain:

- a) Proof of Nationality (Nationality Certificate), if the applicant is an individual.
- b) Copy of Registration Certificate, if the applicant is Private Company or Public Company.
- c) Copy of Partnership Deed, if the applicant is a partnership firm or association.
- d) Copy of GST Registration.
- e) Copy of PAN Card.
- f) Import and Export Code (IEC) Certificate issued by Director General of Foreign Trade, Ministry of Commerce, Government of India.
- g) Address Proof.
- h) Affidavit duly sworn on non-judicial stamp paper value of Rs. 100/-
- i) Details of stockyard (in case for importer of sand).

*** IEC (Import Export Code) not required for Mineral Dealer.**